

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Room - County Hall, Trowbridge BA14 8JN
Date: 17 July 2014
Start Time: 7.00 pm
Finish Time: 9.08 pm

Please direct any enquiries on these minutes to:

David Parkes (Democratic Services Officer), Tel: 01225 718220 or (e-mail)
david.parkes@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Nick Blakemore, Cllr Ernie Clark, Cllr John Knight, Cllr Stephen Oldrieve (Vice Chairman), Cllr Helen Osborn, Cllr Jeff Osborn, Cllr Graham Payne (Chairman) and Cllr Horace Prickett

Also present:

Cllr Keith Humphries

Wiltshire Council Officers

Rachel Efemey (Community Area Manager), Michael Hudson (Associate Director, Finance and Pension Fund Treasurer), Peter Binley (Head of Highways Asset Management and Commissioning) Bill Parks (Highways), Chris Clark (Highways), Mark Banks (Highways), Margaret Tipper (Community Governance) and Julie Anderson-Hill (Head of Transformational Change and Health Coordinator).

Town and Parish Councillors

Trowbridge Town Council – Mayor Glyn Bridges and Bob Brice
Southwick Parish Council – Stephen Carey

Partners

Wiltshire Police – Insp Chris Chammings,
Wiltshire Fire and Rescue Service – Mike Franklin
Trowbridge Community Area Future – Margaret Howard

Total in attendance: 46

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
64	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Graham Payne, welcomed everyone to the meeting of the Trowbridge Area Board</p>
65	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Dennis Drewett, TCAF, YAG and Corporate Director Dr Carlton Brand.</p>
66	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 15 May 2014 were presented for consideration and it was,</p> <p>Resolved:</p> <p>To approve as a true and correct record and sign the minutes.</p>
67	<p><u>Declarations of Interest</u></p> <p>Councillors Graham Payne, Jeff Osborn, John Knight and Helen Osborn all declared general, non-pecuniary interests in Trowbridge Town Council issues due to being members of the Town Council.</p>
68	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> i. Wiltshire Sports Awards - Nominate Your Sporting Hero ii. Community Infrastructure Levy (CIL) iii. Garden Waste Consultation – The Chairman urged public participation on this issue. iv. First World War Commemoration Event – A flyer with event information was circulated. v. Changes to the Electoral Registration System
69	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> i. Wiltshire Police The written update was noted. Inspector Chris Chammings asked for public feedback on his team's performance. Cllr Helen Osborn asked

about the Tour of Britain arrangements and in response, it was confirmed that the Tour would come through town centres. The Area Board passed on their congratulations to PC Hough and PCSO Badder who recently had become runners up in the NPT of the year awards.

ii. Wiltshire Fire and Rescue Service

The written update was noted. Mike Franklin discussed operational activity and community involvement, including salamander and job centre plus activities. It was noted that there was a climbing wall at the fire station that is available for public use. The public consultation was raised which had been postponed. Further information was available on the website and the consultation would go live on Monday 21 July.

Members congratulated those members of the Fire and Rescue Service who attended a major fire during a strike. Discussion continued to the implications for the Trowbridge Community Area in relation to the structural and organisational changes to Wiltshire and Swindon Fire and Rescue Service.

The closing date of the consultation was stated as 20 October 2014 and the Chairman urged all those present to respond.

iii. NHS Wiltshire

The written updates were noted. There were no further updates.

iv. Trowbridge Community Area Future (TCAF)

The written update was noted.

v. Town and Parish Councils

Updates were received as follows:

- a) The Mayor of Trowbridge Town Council alerted Members to the need to protect Trowbridge Town's heritage. Trowbridge road gullies had been removed by developers as grates had been deemed 'a hazard'. Street name plates had also been removed and a need to retain street furniture was stressed. The need to broker a meeting was raised between the Town Council and officers from the Highways department.
- b) Trowbridge Town Council – TTC provided a written update to the Board which included, among other items, finance, leisure services and town development.
- c) Hilperton Parish Council – A member of the public raised concerns in regards to compensation for vibration and potential structural damage in regards to the Hilperton Relief Road. A response was provided by the Head of Highways Asset Management and the member of the public was advised that the Legal Department dealt with claims.
- d) Southwick Parish Council discussed the crossing on Wynsome Street which was due to be installed shortly.

70	<p><u>Outside Body Updates</u></p> <ul style="list-style-type: none"> i. Trowbridge Shadow Community Operations Board – A date to go to Cabinet for approval had not yet been received. Governance was discussed with Members and more information would be available from the COB at the next Area Board meeting. The Community Area Manager also explained the potential changes to the CAM’s role. ii. A Health Partners’ Update for Trowbridge COB – An update for Trowbridge COB was circulated that set out the aspirations of health partners for their services in Trowbridge and what they aimed to achieve. The COB would be working with its partners to deliver on the detail, including the size, shape and location of facilities. <p>Wiltshire CCG was now in a position to formally determine the service it would consider operating out of the new Trowbridge campus. The service areas that would be considered for the campus were stated in the report.</p>
71	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme:</p> <ul style="list-style-type: none"> 1.1 West Wilts Esprit Gymnastics Club - £3,000 requested for gymnastics equipment for young people Decision: The Area Board awarded the sum of £3,000 to West Wilts Esprit Gymnastic Club. 1.2 Paxcroft Mead Community Centre - £2,350 requested for a replacement heating system Decision: The Area Board awarded the sum of £2,350 to Paxcroft Mead Community Centre. 1.3 North Bradley Progressive Hall - £1,706.50 requested for replacement windows Decision: The Area Board awarded the sum of £1,706.50 to North Bradley Progressive Hall 1.4 Trowbridge Child Minding Network- £957 requested for the purchase of tablets to support children in their learning Decision: To defer the funding application as the applicant was not present.

72	<p><u>Visiting Cabinet Representative</u></p> <p>Visiting Cabinet Member Cllr Keith Humphries discussed his current priorities as Cabinet Member for Public Health, Protection Services, Adult Care and Housing (exc strategic housing). Cllr Humphries discussed the 'Care Act' as a significant piece of legislation as it revolutionises the way that care will be given. Seminars were to be provided to Area Boards and Members in relation to the act. Cllr Humphries also discussed public health with the Board. He stated that one in three adults will likely die with some form of dementia and highlighted the expected diabetes 'tidal wave'. Concerns in relation to skin cancer in the county were also raised, as well as raising awareness of breastfeeding friendly facilities. An art competition was to take place to raise awareness of baby friendly facilities to give women more privacy to breastfeed.</p>
73	<p><u>CCG - 5 Year Plan</u></p> <p>A presentation was received from Dr Stephen Rowland, Dr Cookson and Jo Cullen of the Clinical Commission Group in relation to their 5 year plan. The 5 Year Plan could be downloaded from: http://www.wiltshireccg.nhs.uk/5yearplan</p> <p>An introduction to the group was provided and it was explained that the group commissions health services for the people of Wiltshire. It was stated that the group focused on independent living and 'home not hospital'. It was explained that there was a need to spend more money to improve community care and increase the range of services provided in a local setting.</p> <p>The potential 'tidal wave' of diabetes was raised, as well as dementia care and public engagement.</p> <p>The Board heard that Dr Cookson was currently in the process of complaining to the NHS property wing ombudsmen in relation to the application for the new 'Bradcroft' surgery.</p> <p>The CCG were to be invited to return in January to provide another update.</p> <p>Resolved: To thank Dr Rowland, Dr Cookson and Jo Cullen for their update.</p>
74	<p><u>Car Parking at County Hall, Trowbridge</u></p> <p>Julie Anderson-Hill (Head of Transformational Change and Health Co-Ordinator) provided an update on matters relating to car parking at County Hall, in particular the issues of public parking for library users. It was stated that it was necessary to take the service to the customer and that flexible working should</p>

	<p>reduce the demands for car parking. Car parking enforcement at County Hall would be introduced using the 'mipermit' service for staff. This system would protect visitor bays for library users.</p> <p>Members asked how it will be ensured that visitors are actually using the library. It was explained that reception would issue tickets and eventually would operate a fully automated electronic system.</p> <p>Resolved: To note the report within the agenda pack.</p>
75	<p><u>Introduction of the Street Lighting Central Management System in Trowbridge</u></p> <p>Peter Binley (Head of Highways Asset Management) introduced the Street Lighting Central Management System in Trowbridge. The intelligent street lights were required to save money and reduce the carbon footprint. It was stated that £1.2M was spent each year in maintaining street lighting. The Board heard that street lighting could be dimmed out of hours and some could be switched off altogether. There was a need to ensure that there were not dark areas where people felt unsafe.</p> <p>It was stated that about half the street lighting would be converted to operate for part of the night; it would generally be off between midnight and 5:30AM. The full scheme would save £300,000 per annum at current energy prices.</p> <p>The Board heard that the situation would be monitored for six months and it would react to anti-social behaviour accordingly.</p> <p>Resolved: To note the information provided by the Head of Highways Asset Management and Commissioning.</p> <p>N.B. (additional text added 18/08/2014)</p> <p>It was heard that any lighting issues raised by local residents would be resolved by making the appropriate changes. The scheme would be reviewed after six months but would be monitored and adjusted as necessary.</p>
76	<p><u>JSA / Community Priorities</u></p> <p>The Members decided on which JSA / Community Priorities the Board would focus on and how to action them.</p> <p>Decision: To approve the recommendation of the Community Area Manager as follows:</p>

	<ul style="list-style-type: none"> • That the Area Board agrees to champion the three priorities outlined in paragraphs 3.1, 3.2 & 3.3 and works to facilitate local action to tackle those priorities. • That the Board appoints a lead Member to champion each of the priorities adopted. • That the Board earmarks funding to promote, initiate and support community-led action around the selected priorities. <p>Decision: To elect Cllr John Knight as Champion for Economic Development.</p>
77	<p><u>Peter Black Site Update</u></p> <p>No update was provided.</p>
78	<p><u>Any Urgent Business and Forward Plan</u></p> <p>The daytime health fair may be fused with the older person's meeting.</p>
79	<p><u>Close</u></p>